

# Comprehensive Plan Steering Committee

## MINUTES

OCTOBER 3, 2006

6:30 PM

TOWN OF CHATHAM TOWN HALL

MEETING CALLED BY	Mike Hart
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Nan Stolzenburg
NOTE TAKER	Bob Balcom
ATTENDEES	Ira Marks, Randi Walker, Jean Rohde, Van Calhoun, Bob Balcom, Mike Hart, Nan Stolzenburg, Don Meltz

### Agenda topics

#### CALL TO ORDER

MIKE HART

DISCUSSION	Mike Hart called the meeting to order at 6:42 at which time a quorum was reached (thus ending an informal, interesting discussion on the chicken/farm animal problem in hamlet zoning).
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#### SEPTEMBER 20 MEETING MINUTES

BOB BALCOM

DISCUSSION	The September 20, 2006 meeting minutes were amended as follows; add Jean Rohde and Van Calhoun to the attendees and insert "except RL1" in the applicability document for strategy 2.2 - Housing.	
	Jean Rohde motioned to approve the minutes as amended (2 <sup>nd</sup> Randi Walker) Unanimously approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Post minutes to Town Website	Bob Balcom	ASAP

#### NEW BUSINESS – DRAFT PLAN DISTRIBUTION/TOWN BOARD COORDINATION

MIKE HART

DISCUSSION	The committee generally discussed the interface with the Town Board. By consensus the committee members agreed to design a plan to present the draft contents to the Town Board as the plan is perfected.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None until further update of plan is presented.		

#### NEW BUSINESS – CAP FUNDING FOR MAPS

MIKE HART/M.G. BIEBEL

DISCUSSION	Mike Hart relayed information from Mary Gail Biebel that the CAP committee needs Don Meltz to do more GIS mapping for them. Discussion occurred over whether the cost should come from the CAP grant or the Comprehensive Plan funding allotment. The committee decided it should come from the Comprehensive Plan and that Don Meltz should bill through nan Stolzenburg. Mike Hart will discuss the CAP grant situation with Mary Gail Biebel before making the final decision.	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Secure funding source for further GIS mapping of farmlands	Mike Hart	10/17/2006

NEW BUSINESS – ZBA REQUEST RE: HAMLETS  
AND FARM ANIMALS

MIKE HART/RANDI WALKER

<b>DISCUSSION</b>	Mike Hart began the discussion by reporting that the ZBA has made a request of the Comprehensive Plan Steering Committee to address farm animals in hamlets.	
	After much discussion the committee decided, by consensus, to add a general statement to the plan regarding farm animals as it currently does not have enough information from the community to make a recommendation. The committee members agreed that it was more appropriate for the Town Board to address the situation as it addresses zoning changes to implement the contents of the Comprehensive Plan.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add statement regarding farm animals to comp. plan draft	Nan Stolzenburg	None

OLD BUSINESS – APPLICABILITY

KARY JABLONKA

<b>DISCUSSION</b>	Tabled	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

OLD BUSINESS – RIDGE LINES

DON MELTZ/NAN STOLZENBURG

<b>DISCUSSION</b>	Don Meltz presented a final draft of the hamlet boundaries map. The committee discussed the value of using property lines v. removal of unbuildable areas (environmental features).	
	Don then presented a prospective concept map of the ridgelines using different constraints. The committee agreed on a singular concept and requested pdf file of the map be sent to each committee member so that they can drive and view the ridgelines and rank.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Concept Map to Committee Members	Don Meltz/Nan Stolzenburg	ASAP

OLD BUSINESS – PERMITTED USES

RANDI WALKER

<b>DISCUSSION</b>	The table and overview document prepared by the subcommittee will be sent to Nan Stolzenburg for review and advisement.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Permitted Uses Document Review and Advisement	Nan Stolzenburg	ASAP

OLD BUSINESS – FARMLAND ANALYSIS

MARY GAIL BIEBEL

<b>DISCUSSION</b>	Tabled	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

OLD BUSINESS – PRIORITIZING GOALS

MIKE HART/NAN STOLZENBURG

<b>DISCUSSION</b>	Tabled	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

OLD BUSINESS – DENSITY

MIKE HART/NAN STOLZENBURG

<b>DISCUSSION</b>	Tabled but will be the main agenda item at the next meeting.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

OLD BUSINESS – DRAFT PLAN

NAN STOLZENBURG

<b>DISCUSSION</b>	Tabled	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

OTHER NEW BUSINESS/OPEN FORUM

COMMITTEE MEMBERS

<b>DISCUSSION</b>	Nan Stolzenburg strongly recommended that the committee focus on density in order to proceed.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

ADJOURN

MIKE HART

<b>DISCUSSION</b>	Motion by Van Calhoun (2 <sup>nd</sup> Jean Rohde) to adjourn @ 9:30 pm. Unanimous.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		