

Town of Chatham Comprehensive Plan Steering Committee

4/6/2005
7:00 PM to 9:30 PM
New Town Hall

Meeting called by: Mike Hart Type of meeting: Monthly Meeting
Facilitator: Nan Stolzenburg Note taker: Bob Balcom

Attendees: Mike Hart, Bob Balcom, Nan Stolzenburg, Roy Carwile, Bob Pollard, Rick Werwaiss, Ira Marks, Van Calhoun, Jean Rohde, Kary Jablonka (Mary Gail Biebel absent)
Audience: Randi Walker, David Rubel
Please bring: Copies (enough for each member) of completed draft SWOT analysis, copy of the revised schedule

Agenda

Call to Order	Mike Hart	1
Adoption of March Minutes	Mike Hart/Bob Balcom	2
Committee Report-RAH	Bob Balcom	10
Committee Report-Nat. Resources	Roy Carwile	10
Committee Report-Economic	Rick Werwaiss	10
Committee Report-Infrastructure	Mike Hart	10
Committee Reports-Zoning/Land Use	Van Calhoun	10
Committee Reports-Demographics	Ira Marks	10
Committee Reports-Keep Farming	Mary Gail Biebel	10
Committee Report-Education	Kary Jablonka	10
Town Board Liasons	Jean Rohde/Kary Jablonka	5
Old Business-Schedule	Nan Stolzenburg	5
Old Business-Randi Walker	Bob Balcom	5
New Business	Member Request	5
Open Forum	Mike Hart	5
Adjournment	Mike Hart	1

Additional Information

***NOTE – WE WILL DO AS MANY SWOT ANALYSIS AS IS POSSIBLE BUT MAY NOT COMPLETE THEM ALL.
Observers:

Committee Report-Nat. Resources			Roy Carwile	20+
Discussion: Roy gave a broad overview of the SWOT analysis for Natural Resources. The report was detailed for farming (and the natural resources related to the practice) and water. A lively discussion ensued regarding the Town's natural resources. The committee made several suggestions for other areas to be included. Roy will broaden the report to include them.				
Action items: Revise Natural Resources SWOT			Person responsible: Roy Carwile	Deadline: 4/26/2005
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Committee Report-Economic			Rick Werwaiss	2
Discussion: The economics SWOT is not ready. Chairman Hart requested that the SWOT be ready by April 26.				
Action items: Economics SWOT			Person responsible: Rick Werwaiss	Deadline: 4/26/2005
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Committee Report-Infrastructure			Mike Hart	20+
Discussion: Mike and Nan discussed the SWOT by first reviewing the issues presented to the Town. Much discussion ensued regarding infrastructure weaknesses identifying other areas to be included. Nan noted that she would send out the traffic counts which show a huge increase in traffic coming on and off the Taconic Parkway at Route 295. Additions will be made to the SWOT and resubmitted to the committee.				
Action items: Revise Infrastructure SWOT			Person responsible: Nan Stolzenburg/Mike Hart	Deadline: 4/26/2005
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Committee Reports-Zoning/Land Use			Van Calhoun	1
Discussion: Tabled until 4/26/2005 meeting.				
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Committee Reports-Demographics			Ira Marks	1
Discussion: Tabled until 4/26/2005 meeting.				
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Committee Reports-Keep Farming			Mary Gail Biebel	1
Discussion: Tabled until 4/26/2005 meeting.				
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Committee Report-Education			Kary Jablonka	5
Discussion: Kary briefly reported that the committee was on schedule and that he was in contact with Nan and coordinating for the May community meeting.				
Action items: Continue planning May Community Meeting		Person responsible: Kary Jablonka	Deadline: ASAP	
Town Board Liasons			Jean Rohde/Kary Jablonka	10+
Discussion: Discussion revolved around the lack of grant writing capability by the Town. Nan made several suggestions for preparing to secure grants. Jean and Kary will report to the Town Board regarding grant writing and the potential of creating a listing of community members with expertise in grant writing as well as keeping records for potential grant subjects.				
Action items: Board report		Person responsible: Jean Rohde	Deadline: 4/21/2005	
Old Business-Schedule			Nan Stolzenburg	5
Discussion: The revised schedule submitted by Nan was approved by the committee. (Rick Werwaiss/2 nd Jean Rohde)				
Action items: Post schedule to the website		Person responsible: Bob Balcom	Deadline: ASAP	
Old Business-Randi Walker			Bob Balcom	5
Discussion: Bob reviewed the motion made on March 2 and tabled. The committee unanimously approved sending Randi's name to the Town Board for inclusion to the steering committee. Her hard work and support to the committee was noted.				
Action items: Request Randi Walker to be appointed to the steering committee		Person responsible: Jean Rohde	Deadline: 4/21/2005	
New Business			Member Request	1
Discussion: No new business. Everyone wants to go home!				

Open Forum**Mike Hart****1**

Discussion: Enough! No further comment was needed.

Adjournment**Mike Hart****5**

Discussion: Next meeting set for April 26, 2005 for the purpose of continuing work on the remaining SWOTs. Meeting was adjourned @ 9:52PM (Kary Jablonka/2nd Jean Rohde).