

Town of Chatham Comprehensive Plan Steering Committee

5/4/2005
7:00 PM to 8:49 PM
New Town Hall

Meeting called by: Mike Hart Type of meeting: Regular Monthly Meeting
Facilitator: Don Meltz Note taker: Bob Balcom

Attendees: Mike Hart, Bob Balcom, Roy Carwile, Bob Pollard, Randi Walker, Ira Marks, Van Calhoun, Don Meltz (consultant), Jean Rohde (7:20 pm), Rick Werwaiss (7:25 pm), Kary Jablonka (8:20 pm)
Please read: Minutes (if ready) and any new vision and goals materials sent to you
Please bring: Copies of the above.

Agenda

Call to Order	Mike Hart	1
Adoption of April Minutes	Mike Hart/Bob Balcom	2
Committee Reports-Zoning/Land Use	Van Calhoun	10
Committee Report-Nat. Resources	Roy Carwile	10
Committee Report-RAH	Bob Balcom	10
Committee Report-Economic	Rick Werwaiss	10
Committee Report-Infrastructure	Mike Hart	10
Committee Reports-Housing	Ira Marks	10
Committee Reports-Keep Farming	Mary Gail Biebel	10
Committee Report-Education	Kary Jablonka	10
Town Board Liasons	Jean Rohde/Kary Jablonka	5
Old Business	Mike Hart	5
New Business-Over all vision statement	Nan Stolzenburg	10
Open Forum	Mike Hart	5
Adjournment	Mike Hart	1

Additional Information

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Call to Order Mike Hart 1

Discussion: The meeting was called to order by Mike @ 7:15 pm.

Action items: None	Person responsible:	Deadline:

Adoption of April Minutes Mike Hart/Bob Balcom 2

Discussion: The April 26 meeting minutes were adopted as amended to reflect Nan Stolzenburg not in attendance. (Bob Pollard/Ira Marks - unanimous)

Action items: Post meeting minutes to website. Check on counter for webpage (previous request not answered). Request old items be removed from the webpage.	Person responsible: Bob Balcom	Deadline: ASAP

Committee Reports-Zoning/Land Use Van Calhoun 10

Discussion: Van reported that the committee will be meeting on 5/16 to complete all work. Van, Randi and Bob Pollard discussed the draft subcommittee report. Discussion regarding architectural blending with historic character for new structures occurred. General discussion regarding the difference between goals and strategies occurred with Mike reminding the committee that the next step is the strategy discussion phase. Further discussion occurred regarding hamlets (definition – general quality of our hamlets). A lengthy discussion proceeded regarding the tenure of zoning board of appeals members. The group finished discussion with appropriate timing for a build out map which is in the near future.

Action items:	Person responsible:	Deadline:
Complete the committee report	Van Calhoun	5/17/2005

Committee Report-Nat. Resources Roy Carwile 10

Discussion: Roy presented an updated subcommittee report. Much discussion ensued regarding SWOT analysis in particular farming issues and agriculture exemptions. Bonding to support preservation of natural resources and services in general was discussed. Roy suggested two major studies be recommended to the Town – Habitat and species inventory and water (surface and ground) with the later being most critical. The discussion ended with remarks about the cultural heritage of farming in Chatham.

Action items:	Person responsible:	Deadline:
Minor updates to the reprt	Roy Carwile	ASAP

Committee Report-RAH Bob Balcom 10

Discussion: Tabled due to lateness.

Action items:	Person responsible:	Deadline:
Send revisions via e-mail to all committee members	Bob Balcom	ASAP

Committee Report-Economic Rick Werwaiss 10

Discussion: Tabled due to lateness.

Action items:	Person responsible:	Deadline:
Send revisions via e-mail to all committee members	Rick Werwaiss	ASAP

Committee Report-Infrastructure			Mike Hart			10		
Discussion: Tabled due to lateness.								
Action items:			Person responsible:			Deadline:		
Send revisions via e-mail to all committee members								
Committee Reports-Housing			Ira Marks			10		
Discussion: Tabled due to lateness.								
Action items:			Person responsible:			Deadline:		
Send revisions via e-mail to all committee members								
Committee Reports-Keep Farming			Mary Gail Biebel			10		
Discussion: Tabled due to lateness.								
Action items:			Person responsible:			Deadline:		
Send revisions via e-mail to all committee members								

Committee Report-Education			Kary Jablonka			10		
Discussion: Randi Walker reported that community meetings will occur on 6/11 (Reformed Church, Kinderhook St. Chatham) and on 6/13 (North Chatham Fire house). A request was made to Don Meltz to have Nan prepare a list of goals for committee review. Next community meeting tentatively scheduled for 7/9 with Joel Russell. Public announcements were to be prepared by Sue Senecah and forwarded to Bob Balcom for posting on website. A general appeal was made to all steering committee members to be in attendance at both meetings.								
Action items:			Person responsible:			Deadline:		
Prepare public announcement and post to website			Sue Senecah/Bob Balcom			ASAP		
Town Board Liasons			Jean Rohde/Kary Jablonka			5		
Discussion: No new information since the last meeting. (Board has not met.)								
Action items:			Person responsible:			Deadline:		
None								
Old Business			Mike Hart			5		
Discussion: Mike Hart confirmed the May 17 meeting at the Town Hall, 7:00 pm.								
Action items:			Person responsible:			Deadline:		
None								
New Business-Over all vision statement			Nan Stolzenburg			10		
Discussion: Mike requested all members review the overall vision statement and bring comments on May 17. He asked the group refrain from using email for this purpose.								
Action items:			Person responsible:			Deadline:		
Review and comment on overall vision statement			All Members			5/17/2005		

Open Forum**Mike Hart****5**

Discussion: A quick review of the committee schedule revealed the need to obtain copies of the Town Code Book. Rick Werwaiss told the committee that Alison Heaphy completed the Preserve NY grant and it was sent in.

Action items:

Obtain Code Book Copies (12)

Person responsible:

Kary Jablonka

Deadline:

5/17/2005

Adjournment**Mike Hart****1**

Discussion: Motion to adjourn by Bob Balcom/Van Calhoun @ 9:50 pm. Unanimous.

Action items:

Draft minutes to members

Person responsible:

Bob Balcom

Deadline:

ASAP

Additional Information

Observers: None