

# Town of Chatham Comprehensive Plan Steering Committee

**11/3/2004**  
**7:00 PM to 9:35 PM**  
**New Town Hall**

Meeting called by: Mike Hart      Type of meeting: Monthly meeting  
Facilitator: Nan Stolzenburg      Note taker: Bob Balcom

Attendees: Mike Hart, Mary Gail Biebel, Kary Jablonka, Van Calhoun, Jean Rohde, Bob Pollard, Bob Balcom, Nan Stolzenburg (Consultant) Absent: Rick Werwaiss Audience: (1 – Randi Walker)

## Agenda

### Call to Order/Welcome /Bob Pollard      Mike Hart

Discussion: Mike Hart called the meeting to order @ 7:05 PM. He introduced Bob Pollard to the members of the committee. Bob made brief remarks about his past work in the development of Chatham's zoning. Nan requested Bob's e-mail address.

Conclusions:

Action items: None

Person responsible:

Deadline:

### Adoption of 10/6/2004 Minutes

**Mike Hart/Bob Balcom**

Discussion: Kary made a motion to accept the minutes. (Second Van Calhoun) Passed unanimously. (Later, during new business, Bob recommended the approved minutes be posted on the Town of Chatham Website. The group agreed. Kary would contact the web master and Bob would send him the minutes.)

Conclusions:

Action items:

Person responsible:

Deadline:

Minutes to Technology 4 All.

Kary Jablonka/Bob Balcom

ASAP

<b>Committee Report- Nat.Resources/Open Space/Environment</b>	<b>Chair-Kate Dunham/Liaison -Roy Carwile</b>	<b>5</b>
<p>Discussion: Roy Carwile mentioned that the sub-committee will be part of the Nov. 11 Keep Farming Forum. Operator interviews were completed (those people working farms) but the information was not yet compiled. The presentation at the forum will focus on soils, geologies, habitat, etc. Roy mentioned that other than sulfur and iron problems in some parts of the Town, water doesn't appear to be a problem.</p>		
<p>Conclusions: Preparation for the Nov. 11 forum will be very beneficial for the Steering Committee.</p>		
<p>Action items: Summaries of Operator Interviews to Comm. Members</p>	<p>Person responsible: Roy Carwile</p>	<p>Deadline: 11/11/2004</p>
<b>Committee Report-Economic Development</b>	<b>Chair-David Rubel, Liaison-Ric Werwaiss</b>	
<p>Discussion: No Report.</p>		
<p>Conclusions:</p>		
<p>Action items: None</p>	<p>Person responsible:</p>	<p>Deadline:</p>
<b>Committee Report-Infrastructure</b>	<b>Temp. Chair/Liaison- Mike Hart</b>	
<p>Discussion: Mike Hart reported that this group has stopped functioning. There is no interest in volunteering as chair or participation. Mike requested help for finding participants. Nan remarked that Roy's original report regarding the highway dept. interview was fine and that she just needed to find out what kinds of problems the highway department employees thought existed</p>		
<p>Conclusions:</p>		
<p>Action items: Update Town Highway Superintendent interview Interview County and State D.O.T.</p>	<p>Person responsible: Roy Carwile Nan Stolzenburg</p>	<p>Deadline: ASAP ASAP</p>
<b>Committee Report- Recreation/Arts/History</b>	<b>Chair-Julia Rubel, Liaison- Bob Balcom</b>	
<p>Discussion: Bob Balcom reported that the Crellin Park Committee, composed of David Rubel, Jesse DeGroot, Judy Anderson, Art and Karen Rosen, Beth Rippel and Melissa Pollock, is interested in expanding to become the Steering Committee's task force on recreation. Much discussion ensued regarding the Crellin/Town relationship. It was the consensus of the committee that it was generally a good idea and that a couple of representatives should be invited to attend a monthly meeting to discuss this further. Bob also reported that the Crellin Park Committee is going to do its own survey using the Comp. Plan Survey and the discarded questions from the draft to create their survey. The Crellin committee has received a \$7,000 grant and Town money to implement their survey.</p>		
<p>Conclusions:</p>		
<p>Action items: Contact Crellin Park Committee and invite members to a Steering Committee meeting to discuss role.</p>	<p>Person responsible: Bob Balcom</p>	<p>Deadline: 12/1/2004</p>



**Town Board Liaisons****Kary Jablonka/Jean Rohde**

Discussion: Kary contacted Judy Bressler from the Greenway regarding grants for 2004-05. All Steering Committee appointments were formalized, with the exception of Bob Pollard, at the last Town Board meeting. Short discussion regarding the potential of finding a grant writer. Kary had a general discussion regarding grant writing with Jesse DeGroot.

Conclusions:

Action items: None

Person responsible:

Deadline:

**Old Business-Survey recap on mailing Nan Stolzenburg**

Discussion: Nan reported that the merge of the two mail lists was incomplete. Several committee members reported that only one member of their family received the survey (and only female family members). Nan remarked that she would check in with the company doing the mailing tomorrow morning (Thursday) and that it would be corrected. Discussion regarding the collection of the returns at Town Hall occurred. It was decided that Carol Gregg should mail the surveys to Nan once a week.

Conclusions:

Action items:

Have Carol Gregg mail surveys to Nan Stolzenburg once a week.

Correct mailing problem.

Person responsible:

Kary Jablonka

Nan Stolzenburg

Deadline:

ASAP

ASAP

**New Business-Deputy Chairperson****Mike Hart**

Discussion: Van Calhoun volunteered to be deputy chairperson should Mike Hart be absent. The committee agreed by consensus.

Conclusions:

Action items: None

Person responsible:

Deadline:

**New Business-Review "Profiles Needs" data****Mike Hart/Nan Stolzenburg**

Discussion: Nan handed out a "Data Collection Update Chart" and a "Final To Do List" and reviewed each with the committee. Bob Balcom will take care of mapping scenic and historical locations on a map from Don Meltz. Roy will take care of Environment/Open Space by identifying what resources should be included as environmentally sensitive. He will also identify important open spaces for mapping. Roy will also oversee the identification of locally protected lands. Bob Pollard will help define development pressure and procure a list of Building Permits and subdivision activity. Mary Gail Biebel will pass along the Keep Farming information to Nan. Jean Rohde and Kary Jablonka will procure the town budget summaries for the last 5 years, list and location of public buildings, description of solid waste disposal.

Conclusions:

Action items: see above

Person responsible: see above

Deadline: 12/1/04

**New Business-2005 Public Input Ideas    Mike Hart/Nan Stolzenburg**

Discussion: General discussion regarding the need for more public input. It was decided that the meeting scheduled with seniors should continue but we should wait for the survey results, analyze them, and then decide on how to move forward. Randi Walker requested that the committee consider the inclusion of conservation land use planning by Randall Arendt (sic). Nan stated that the committee had discussed this several times in the past and had decided that it was premature to engage with land use planning until we are further into the process and know where we are going with the plan.

Conclusions:

Action items:

Person responsible:

Deadline:

**Adjourn**

**Mike Hart**

Discussion: Kary Jablonka made a motion to adjourn @ 9:35 PM. (Van Calhoun second) Unanimous.

Conclusions: Progress continues to be made.

Action items:

Person responsible:

Deadline:

**Additional Information**

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