

## **Comprehensive Plan Update Review Committee**

January 11, 2020

Present: Abi Mesick, Jeanne Veillette Bowerman, Tim Mackerer, Dave Everett

Absent: Lucinda Buckley, Donna Staron, Jeff Cox

Meeting started: 10:35am

### **Comprehensive Plan and STR**

Committee is aware that the Board wants to develop a law on STRs. The Board might want to consider the following data points when crafting an update to the law:

- Collect data for update of the plan with current facts.
- How many times have police been called? Do we have police reports to verify? Call County Sheriff and State Police for records.
- Total number of houses in town. Total number of STRs. Change between 2018 and 2019.
- Airbnb started 12 years ago.
- What goals in the Comp Plan would STRs support or not support?

### **Index Cards:**

Bob Balcom provided the index cards from Tri Village Firehouse.

Will sort by topics, adding what concerned each citizen about said topic.

That spreadsheet later to help the future zoning committee.

### **Mail/E-mail of Zoning issues:**

Ask Town Clerk for copies of all correspondence from the citizens on zoning issues

### **CPUC Email Address:**

CPUC waiting on Communications Committee to confirm if they can create a dedicated email address for CPUC purposes. The goal is to keep communications with the citizens about the Comp Plan consolidated and organized within one email address.

### **Announcements for Website and Facebook:**

Create draft of the announcement to include:

- The need to update the plan every 5-7 years.
- Link to the current Comp Plan
- Email address for the Comp Plan Committee
- Identify citizens to act as liaisons for groups and hamlets to assist the committee's efforts – if you represent a specific group, please email us your contact information, etc.
- Check the town website for committee minute meetings to stay updated

### **Data Collection:**

Ask Erin about the following information for the last 5-year period:

- Planning Board and ZBA: Track what is coming in front of them for consideration

- Building Dept information: Permits for new home construction; permits for new businesses; accessory structures (apartments/studios/additions); applications for home occupations
- Data on how many vacant homes

Host Compliance: Analyze it for quantity of STRs and if there is any sort of density to where the current STRs exist or if there is an even distribution

Mobile home park information: Ask Kathy Burke – expansion for affordable housing

Hamlets: Look in the minutes to see if citizens from the hamlets – ideally 2 people in each hamlet for diversity

- East Chatham
- New Concord
- Rayville
- Old Chatham
- North Chatham
- Malden Bridge
- Kinderhook Lake
- Chatham Center
- Chatham Village – Hamlet 1 and 2
- Riders Mills

CAP – Donna Staron

Outreach to fire departments and first responders – Reach out to Fire Chiefs

Hunt Club – Cindy Buckley

Committee of the Aging Revisory Board – Kevin Weldon and Vance Pitkin

Update of maps – List of maps we might have to review. If determined that updates are necessary, hire consultant

Census data – County Department of Planning

Data to be organized in Google Drive for committee use

Next meeting January 25 at 9am

Meeting adjourned at 1pm