

TOWN OF CHATHAM

COMMITTEE MEETING MINUTES

COMMITTEE: Finance and Planning Committee

MEETING CHAIR: David Levow

DATE: 7-15-2020

TIME: 1:00 PM

LOCATION: Virtual meeting

COMMITTEE MEMBERS PRESENT: David Levow, Donal Collins (Supervisor), Gabriella Sperry, Marley Mills, Maurice Bowerman, Tammy Shaw, John Breault, Tim Briney

CALL TO ORDER: Meeting called to order at 1:03 PM by Chairman David Levow

APPROVAL OF PAST MINUTES: minutes not available

AGENDA/DISCUSSIONS:

Marley – nothing new to report regarding ADA, grants

Tammy – charging station fixed, will get an estimate of cost to charge a vehicle

Donal – updated committee on Crellin issues (pavilion, construction, waterfront, camp)

Gabriella – gave update on Broadband Committee progress

Tammy and the committee – detailed review of Tammy’s updated spreadsheet with latest data from Fines and Forfeitures, Recreation Committee, Sales Tax, Mortgage Tax.

David will update the forecasting spreadsheet to allow entry (by Tammy) of revenues and expenditures to date along with forecast for remainder of the year. The spreadsheet will then forecast the overage or shortfall of the town’s finances through the end of the year. This will become a monthly process so the Town Board will be able to see the trend of the town finances and take appropriate action as necessary.

NEXT MEETING: August 14, 2020. 1 pm. Venue to be determined

ADJOURNMENT: 1:58 PM.

MINUTES PREPARED BY: David Levow